

NORTH EAST REGIONAL CENTRE IMPHAL, MANIPUR – 795001 e-mail id: rcimphal-sai@nic.in

No: SAI/NERC/SS&FC-Rect/2020-21;

### ADVERTISEMENT FOR ASSISTANT NUTRITIONIST

Sports Authority of India, North East Regional Centre, Imphal invites online / offline application for Assistant Nutritionist) on contract basis.

Sports Authority of India (SAI) is an autonomous organization under the Administrative control of the Ministry of Youth Affairs and Sports with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003.

SAI has established 23 National Centres of Excellence across the country for training of young and elite athletes in various disciplines. These NCOEs are funded for several items *interalia* Sports Science staff through Khelo India Scheme of Ministry of Youth Affairs & Sports. To strengthen the NCOEs, SAI invites applications from eligible candidates for engagement in the discipline of Assistant Nutritionist on contract basis at various SAI Centers.

#### **Vacancies:**

The total number of vacancies is 1 (one). The initial place of posting shall be SAI NCOE Imphal, Manipur. However, SAI reserves the right to transfer the selected candidates anywhere in India.

Note: For detailed information, please visit: **sportsauthorityofindia.nic.in** 

Sd/-Dy. DIRECTOR SAI NERC, Imphal

Date: 02.03.2021

1. The details of the posts and eligibility criteria are as under:-

S. N	Particular	Number of Person required	Monthly remuneration (Rs.)	Age Limit	Qualification and experience required
1	Assistant Nutritionist	01	40,000 to 60,000	Not more than 50 years	1. Education: Masters in Foods & Nutrition / Home science with specialization in Nutrition/ Sports Nutrition from recognized Indian University.  2. Experience: Min 2 years of in the relevant field.  3. Preference will be given to candidates with experience of working with sports person.

# 1) <u>INTERVIEW PROCESS:-</u>

- a. The interview will be of 100 marks.
- b. The shortlisted candidates will be called for the interview and assessed as follows

### **NOTE:-**

- i. OF THE TOTAL APPLICATIONS RECEIVED, CANDIDATES WILL BE SHORTLISTED FOR THE INTERVIEW BASED ON THE CRITERIA MENTIONED ABOVE.
- ii. MERIT LIST: IT IS TO BE NOTED THAT MERE QUALIFYING AT THE INTERVIEW DOES NOT CONFIRM FINAL SELECTION. SEPARATE MERIT LIST WILL BE PREPARED PURELY ON THE BASIS OF MARKS OBTAINED BY THE CANDIDATES IN INTERVIEW.
- iii. THE CANDIDATE MUST PRODUCE ALL THE ORIGINAL DOCUMENTS; AT THE TIME OF PHYSICAL JOINING OTHERWISE THE CANDIDATURE WILL BE CANCELLED.

### **GENERAL INSTRUCTIONS**

# (All the instructions given below must be strictly followed or else the application is liable to be rejected)

- 2) **WHO CAN APPLY:** Online applications are invited from both male and female candidates, who fulfill the requisite essential requirements as listed in para 1 above.
- 3) **HOW TO APPLY:** The candidate has to apply only online on email id: rcimphal-sai@nic.in
- a. Applications received through any other mode would not be accepted and summarily rejected.
- b. Before registering /submitting applications on the website the candidates should possess a valid E-mail ID.
- c. The e-mail ID entered in the online application form should remain active until the recruitment process is completed. No change in the e-mail ID will be entertained.

DATE OF OPENING ONLINE REGISTRATION: 02.03.2021

DATE OF CLOSING ONLINE REGISTRATION: 22.03.2021

- 4) ATTACHMENT OF DOCUMENTS: THE FOLLOWING ESSENTIAL CERTIFICATES/DOCUMENTS SHOULD BE SELF ATTESTED, SCANNED AND UPLOADED STRICTLY IN THE ORDER MENTIONED BELOW ALL COMPILED IN A SINGLE PDF FILE. (WHICHEVER IS APPLICABLE)
  - a. Application form as per format enclosed.
  - b. Document for DOB.
  - c. 12<sup>th</sup> Class Mark sheet and Certificate.
  - d. Certificate of Masters in Foods & Nutrition / Home science with specialization in Nutrition / Sports Nutrition from recognized Indian University.
  - e. Work experience Certificate (Appointment/Offer letters will not be accepted).
  - f. No Objection Certificate from present employer, if any.

NOTE: Non self-attested documents will be rejected

5) **CALL LETTERS FOR INTERVIEW**: The Call Letters for interview shall be communicated electronically in the valid and functional email id provided by the candidate in the application form:

CANDIDATES SHOULD CHECK THEIR REGISTERED EMAIL REGULARLY FOR UPDATES REGARDING INTERVIEW DATES AND OTHER RELEVANT DETAILS. ANY VARIATION IN THE DETAILS PROVIDED AND DOCUMENTS SUBMITTED WILL LEAD TO REJECTION OF THE CANDIDATE.

6) The responsibility of ensuring genuineness of the certificate lies completely with the candidate by self- attestation. SAI reserves the right to discard experience certificates which do not provide correct details as asked above. Website links could be provided to ascertain genuineness.

- 7) Candidates will be called for the interview based on the shortlisting criteria as mentioned above. Hence mere fulfillment of eligibility criteria does not entail that candidate will be called for the interview.
- 8) The Candidates should note that their candidature at all the stages will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any stage before or after Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by the SAI.
- 9) NOTE: SELECTED CANDIDATES WILL BE REQUIRED TO PRODUCE THE ORIGINALS OF THE CERTIFICATES MENTIONED ABOVE AT THE TIME OF JOINING. FAILURE TO SUBMIT THE REQUIRED CERTIFICATES IN ORIGINAL AT THE TIME OF PHYSICAL JOINING WILL LEAD TO CANCELLATION OF CANDIDATURE.

# 10) Terms & Conditions for contractual engagement:

- **(i) TENURE:** Initially contractual engagement will be for a period of one year extendable by two years. At the end of every year performance will be evaluated for annual increment. However, periodic evolution shall be made on performance and if found not satisfactory contract shall be terminated at any time by giving one month notice.
- (ii) AGE LIMIT: The maximum age shall not be more than 50 years on the last date of receipt of applications. Candidates should note that only the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted and no subsequent request for its change will be considered or granted.
- (iii) Remuneration:- Will be finalized based on performance and experience.
- (iv) Tax Deduction at source: The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS certificates/ Service Tax, as applicable.
- (v) Other Allowances: No TA /DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA, and LTC etc. would be admissible to them.
- (vi) Leave: They will be entitled for 30 days leave in a calendar year on pro- data basis. Therefore the contract employee shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also any un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.
- 11. **Selection Process**:- The candidates who fulfill the eligibility criteria may appear for walk-in interview at the following address along application form dully filled in and documents in original (with photocopy) on the following dates.

Venue	Date of Interview	Name of the post	Timings	

- 12. Candidates should ascertain, before appearing for walk-in –interview, that they satisfy all the eligibility conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of interview.
- 13. Decision of the SAI in all matters regarding eligibility, selection and posting would be final and binding on all Candidates. No representation or correspondence will be entertained by SAI in this regard.

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SAMPLE DOCUMENT DEMONSTRATING HOE THE CERTIFICATES ARE TO BE ATTESTED AND SCANNED AND COMPILED IN THE FORMAT REQUIRED.

### **APPLICATION FORM:**

1. Full Name in Capital Letters (as per the matriculation certificate):

2. Gender:

3. Date of Birth (as per the matriculation certificate):

4. Father's Name (as per the matriculation certificate):

5. Nationality:

6. Post Applied For:

7. Permanent Address:

8. Address for Communication:

9. Mobile number and Email ID (a valid and functional email ID to be provided):

10. Proof of Identity

11. Academic Qualifications:

QUALIFICATION	NAME AND ADDRESS OF COLLEGE/INSTITUTION	UNIVERSITY	YEAR OF PASSING
12th Class.			
Degree in Science			
Diploma in Medical Lab Techniques form recognized institute.			

12. Details of Services rendered earlier/Experience in related field: (After the basic graduation).

Post/Designation	Name and Address of the	<b>Duration of Tenure</b>		Total Period
	Organization	From	To	

Declaration: I solemnly declare that the above statements made by me are correct to the best of my knowledge and belief. I shall abide by the rules and regulation of Sports Authority of India.

Recent colored Passport Size Photograph